

**Hebron Fire Protection District
Fire Board Meeting
January 3, 2017**

The Hebron Fire Protection District Board held a regularly scheduled board meeting on Tuesday, January 3, 2017. All members of HFPD Fire Board were present. Fire Chief Daniel Hitzfield and Board Attorney Steve Martin were also present. Administrative Assistant Sharon Smith recorded the minutes.

CALL TO ORDER: Hebron Fire Board Chair Frank Tepe called the meeting to order at 7:30 p.m. and called for a review of the minutes and the financial reports.

MINUTES: Motion to accept the minutes made by Jim Dolwick, second by Brandon Johnson, motion carries.

FINANCIAL REPORTS: Reviewed monthly bills to be paid as well as the Year to Date Budget Report and the Fiscal Year Budget Report. Motion to approve the financial reports and pay the bills made by Wayne Isaacs, second by Kurt Cheek, motion carries.

FIRE/EMS/TRAINING REPORTS: Capt. Crouch (Fire Incident/Training)
Asst. Chief Scheben (EMS Report)

CHIEF'S REPORT: The department answered 73 fire calls and 163 emergency medical calls during the month of December. Fire incidents for the month were up 18%, and EMS incidents were down 3% when compared to December of last year.

Major and unusual Incidents:

On December 19, 2016, we were dispatched to 822 Westview Drive for a possible structure fire, caller advised that the deck was on fire and spreading to the house. The house was up a long driveway about 1600 feet from the nearest hydrant. Car 380 arrived and advised that the house was about 30% involved in fire and established Westview command. Car 380 did a 360 of the house and shut-off the propane tank adjacent to the house. Car 380 also confirmed with the homeowner that everyone was out of the house. Engine 351 arrived and dropped their 1000 feet or 5" supply hose starting about 100 feet up the driveway and lay to the house. Engine 352 arrived and lay in 600 feet of 5" supply hose from a hydrant on River Road to tie into Engine 351's line in the driveway. Engine 352 relay pumped to Engine 351. All other units had to stage on River Road and Firefighters had to walk about 1200 feet uphill to get to the scene due to the supply hose blocking the driveway. Engine 351's crew pulled 2 - 2-1/2" hose line's and started attacking the fire with tank water until Engine 351 ran out of water. There were a couple of minutes delay between Engine 351 running out of water and the hydrant water getting to Engine 351 due to the long lay. Once water supply was established a 1-3/4" line and a 3" line with the POK master stream were deployed. The 1-3/4" line was deployed to the Bravo side of the house to extinguish some spot fires that had started in the woods next to the house and then repositioned on the house. 2 vehicle exposures were also protected by hose lines. CAFS and foam were used throughout fire suppression and overhaul.

The fire was declared out at 05:18 and overhaul began. Extensive overhaul was performed on the fire due to the upper floors collapsing into the basement. The Red Cross was notified for the family and they responded to the scene. Upon investigation it was determined that the area of origin was

under the deck on the A/D corner of the house. The fire began on the outside and spread up the vinyl siding to the upper floors and attic of the house.

The homeowner advised that she woke up around 2:00 a.m. and smelled a "chemical" smell but could not locate the source of it. The other homeowner advised that he woke up at his normal time of 4:00 a.m. and saw an orange glow at the back of the house. The homeowner stated he then went to the basement and opened the French doors seeing "the whole side of the house on fire" up to the 1st floor. The homeowner then stated that he tried to get his garden hose to put water on the fire but it was frozen. He also told his wife to call 911 at that point. There were 3 occupants, a dog and a cat in the house and all escaped without harm. The homeowner advised that he had smoke detectors but never heard them activate and did not see smoke inside the house when he was inside.

During our investigation no ignition source found. The caller had a fire in the wood burning stove earlier in the night but he stated it was out by the time they went to bed. The homeowner stated that no one smoked in the house and he did not know of any ignition source under the deck. There were lights and outlets under the deck that could not be ruled out as ignition sources. The insurance company investigator determined the fire started in an outlet on the side of the house.

On December 22, 2016, we were dispatched to 2874 Presidential Drive in reference to a reported structure fire. Initial dispatch information indicated that the fire was on the exterior of the building. Upon arrival, Car 380 reported a 2000 square foot ranch-style single family dwelling of Type V construction with nothing showing. The homeowner had extinguished a small fire on the exterior of the residence, front porch. The crews for Engine 351 and Engine 352 overhauled to area of origin to ensure that there wasn't any extension. The crew of Squad 364 checked the attic for extension as well. The point of fire origin was determined to be an electrical outlet.

On December 24, 2016, we were dispatched to 1907 Peach Blossom Lane for a possible structure fire. The caller was a neighbor that said a child ran over and said their kitchen was on fire and someone was possibly burned. Engine 352 arrived and found a 2 story wood frame house with nothing showing and several residents standing on the porch. Engine 352 established command and investigated; finding one subject had been burned on about 30%- 40% of his body. One firefighter from Engine 352 stayed with the burn patient and the other two investigated inside. The fire was in the kitchen but had been extinguished prior to Engine 352's arrival. There was still light smoke throughout the residence. The firefighter from Engine 352 searched the second floor and found one female. She was not injured and able to self-extricate. Car 380 arrived and took over command. Squad 365 took over patient care from Engine 352 and transported the patient to St. Elizabeth Florence; the patient was then flown to UC. Engine 351 and Tower 360 crews overhauled the kitchen and checked for extension. The ceiling was pulled in the kitchen above the sink where hot spots were showing. No extension was found past the drywall. The cabinets were slightly burned and the blinds were melted but most of the damage was smoke damage.

The basement, 2nd floor and outside patio were also checked and no extension was found in these areas either. Electric was shut off to area in the kitchen that was burned. All three floors were ventilated with a PPV fan. The occupant advised that her husband was cooking with a pot of oil on the stove. When he took the lid off the pot flashed and caught his shirt on fire. She told the kids to evacuate and helped get his shirt off and him outside. There were four children and two adults in the house at the time of the fire. It looked like some oil was dumped into the sink causing the blinds above the sink to catch on fire and some spilled onto the floor. Several batteries were

replaced for the occupant in the smoke alarms due to several units chirping. The occupant was advised not to use the kitchen and the house was turned back over to the occupants.

Fire and EMS Response Time remains good with the following:

- We arrived at 39% of Fire runs and 44% of our EMS runs in < 5 minutes
- We arrived at 40% of Fire runs and 44% of our EMS runs between 5-9 minutes
- 21% of our fire runs and 12% of our EMS runs required a response time > 9 minutes.

Incident Comparison 2015 vs. 2016

	December 2015	December 2016	+ Increase - Decrease & Percent	Year to date 2015	Year to date 2016	+ Increase - Decrease & Percent
Fire Runs	60	73	+18%	771	821	+6%
EMS Runs	172	163	-5%	1603	1653	+3%
EMS Patients	161	144	-10%	1447	1465	+1.25%

Mutual and automatic aid during the month:

Departments assisting Hebron:	EMS	Fire	Departments Hebron assisted:	EMS	Fire
Airport		3	Airport		
Belleview			Belleview		
Burlington	1	3	Burlington	2	1
EMA		1	EMA		
Erlanger			Erlanger		
Florence			Florence		
Greendale		1	Greendale		1
Petersburg			Petersburg	6	
Pt. Pleasant	1	5	Pt. Pleasant	1	1
Air Care			Newport		
Erlanger			TRT		
Union			Covington		
Elsmere			Ludlow		
Ft. Mitchell			Union		
Totals	2	13	Totals	9	3

Administrative Projects and Activities during the month: (Submitted by Chief Hitzfield)

- ✚ One meeting of the Officers during the month.
- ✚ Attended the Instructor Continuing education training.
- ✚ Finished work with Auditors.
- ✚ Worked on insurance renewal.

Volunteers: (Submitted by Capt. Isaacs and Sharon Smith)

- We have 1 volunteer signed up for recruit class.
- 7 volunteers ran for a total of 329.5 hours for the month.
- 8 volunteers ran for a total of 2,095 hours in 2016.

Inspections: (Submitted by Capt. Fletcher, Lt. Ifcic and Capt. Isaacs)

- As of December30, 2016, the department has completed 474 annual fire prevention inspections.
- 12 general inspections completed during the month
- 4 Final inspections completed during the month
- Inspections list was updated and inspections for 2017 were scheduled.

AIG

- Inspection of the Christmas Town was conducted, no violations noted.

Project/Plan Review: (Submitted by Lt. Ifcic)

- Hebron Logistics on Litton Lane – Walls are being put in place for the 1st building.

- Ingram Micro - 1910 International – Reviewed plans for additional parking, 58 spaces are being added. No comments from us.
- Locked Escape Games – 2030 Northside – New Occupant going in next to the Brewhaus where players get locked in a room and have to solve puzzles to escape.
- Zone Change for Traditions Golf Course – Reviewed a Zone Change request for Traditions to add 515 residential lots to the property. There is a zone change meeting January 4; we had no comments on the project at this time.

Public Education: (Submitted by FF Reisenbeck) Gave a couple of tours of station 1.

TRT/Swift water Rescue: (Submitted by AO Smith) Nothing to report.

Safety: (Submitted by Capt. Isaacs)

- We had a hand injury reported on one of the house fires, severe bruise, and back to work with no lost time.
- U-368 hit mirrors with another truck. Report was filed and the mirrors have been replaced.

Vehicle Maintenance: (Submitted by FF Steele)

- 9901-L replaced leaking cab lock
- 1001-E intake valve rebuilt
- 1401-C Battery replaced under warranty- HFPD 9901-L Repaired wiring issue for outrigger
- 1502-S Replaced wiper blades
- 1501-S Replaced windshield washer nozzle
- 1501-S Replaced wiper blades
- 1002-E Towed to Cummins West Chester for wiring issue.

Training: (Submitted by Capt. Crouch)

- 47 classes were attended by 183 students for a total of 299 training hours during the month.
- EMT refresher
- SCBA Vendor training
- Cold Weather Operations Review

Swat Medic Program: (Submitted by FF/P Bellas)

- The team completed its monthly training, with no call-outs this month.
- On December 31, 2016, the team was placed on stand-by from 0030-0430. Statistically this night is a very busy night increasing the likelihood of SWAT activation. The past couple of years the sheriff has placed a team of guys on standby over night as a precaution and the team takes this opportunity as an extra training day.

CPR/First Aid Classes: (Submitted by Asst. Chief Scheben) 67 people were taught CPR and First Aid at two classes during the month.

Car Seat Inspections: (Submitted by Asst. Chief Scheben) 10 citizens brought their child safety seats to Hebron for inspection and installation. 5 from Hebron and 3 scheduled their appointment

HazMat: (Submitted by Capt. Fletcher)

Administrative: Air monitoring equipment assigned to E351, E352, HMU373, HM3 and the Area RDK was calibrated during the month. Performance verifications were conducted on the FT-IR, RAMAN and Miran spectrometers the same day.

Responses: No responses for the month.

Facility Maintenance

Station 1 Building Maintenance (Submitted by FF Hawkins)

- Replace furnace filters
- Installed new fans in men's dorm room
- Hung pictures in Asst. Chief Scheben's office

Station 2 Building Maintenance (Submitted by Lt. Puglisi) Replaced light bulbs.

Grounds Maintenance: (Submitted by FF/P Bosse) Nothing to report.

SCBA: (Submitted by FF/P Ray)

- Reviewing demo packs
- Begin to work on bid spec.

Media/Public Relations (Submitted by AO Fronimos)

- Conducted a couple interviews after the Westview Drive fire.
- Submitted to the media fire safety information for the holidays.

Additional Committees' and Equipment Report

Grounds Maintenance: (Submitted by FF/P Bosse) Prepped for snow removal.

Grants: (Submitted by Capt. Scheben and FF/P Johnson) Nothing to report

Scholarship Program (Submitted by Asst. Chief Scheben) Working on shift.

Communications (Submitted by Asst. Chief Scheben) Fiscal Court met on funding.

Candidate Physical Ability Test (CPAT) Boone County and KCTCS worked out an agreement to lease a building at our training center.

Physical Fitness: (Submitted by Capt. Donk) 10 people worked out on shift for a total of 57 workouts logged.

Jr. Firefighter's Report: (Submitted by Capt. Donk) Welcomed one new Jr. FF.

Hose Testing: (Submitted by Capt. Fletcher) Finished for the year.

Hydrants: (Submitted by Lt. Albrinck) Winterization complete.

PPE Report: (Submitted by FF/P Jones) Nothing to report

Pre plans: (Submitted by AO Hammel and Lt. Ifcic) Updating pre plans as they are received.

LEGAL: Board Attorney Steve Martin advised nothing to report.

OLD BUSINESS:

- **SCBA Committee:** All shifts have been given demos from MSA and Scott. They have begun the process of getting bid specs ready.
- **Apparatus Operator Promotion Testing:** Test date was changed to February 3, 2017.
- **Audit:** Chief Hitzfield advised has sent preliminary report.

NEW BUSINESS:

- **Resolution 0117-01: Chad Bedard: Classification change to FF/PAR:** Motion to adopt Resolution 0117-01 with an effective date of 01-03-2017 was made by Brandon Johnson, second by Wayne Isaacs, motion carries.
- **2 CD's – BB&T:** (Capital Improvement): Unable to get rates under after the 15th of January.
- **Signatures needed for BB&T account signers:** Completed.
- **Building Insurance Renewal:** Chief Hitzfield advised normal price increase and that he increased the coverage on the Ladder Truck (360).
- **Meeting date for July to be changed:** The meeting date for July will be changed to July 11, 2017 due to the holiday.

EXECUTIVE SESSION: None

CORRESPONDENCE: Attached if any.

GOOD AND WELFARE:

- Breakfast with Santa: Another great success again this year. Thanks again to Local 3784 for making it great again.
- Steve Jernigan's daughter was killed in an automobile accident before Christmas.
- Ron Ostertag's wife lost her battle with cancer and passed away.

DATE FOR NEXT MEETING: Next meeting will be on Tuesday, February 2, 2017 at 7:30 p.m.

ADJOURNMENT: Motion to adjourn made by Brandon Johnson, second by Dan Roszkowski, motion carrier. Meeting adjourned at 7:51 p.m.

Brandon Johnson, Secretary

January 3, 2017
Date