

**Hebron Fire Protection District
Fire Board Meeting
September 5, 2017**

The Hebron Fire Protection District Board held a regularly scheduled board meeting on Tuesday, September 5, 2017. Fire Board Members in attendance: Frank Tepe, Jim Dolwick, Dan Roszkowski, Ron Burcham, Kurt Cheek, and Wayne Isaacs. Absent from the meeting was Brandon Johnson. Also in attendance were Fire Chief Dan Hitzfield and Board Attorney Steve Martin. Sharon Smith recorded the meeting.

CALL TO ORDER: Hebron Fire Board Chairman Frank Tepe called the meeting to order at 7:30 p.m. and called for a review of the August 2017 minutes and the financial reports.

MINUTES: Motion to accept the August 2017 minutes made by Wayne Isaacs, second by Dan Roszkowski, motion carries.

FINANCIAL REPORTS: Reviewed monthly bills to be paid as well as the Year to Date Budget Report and the Fiscal Year Budget Report. Motion to approve the financial reports and pay the bills made by Jim Dolwick, second by Dan Roszkowski, motion carries.

FIRE/EMS/TRAINING REPORTS: Capt. Crouch (Fire Incident/Training)
Asst. Chief Scheben (EMS Report)

CHIEF'S REPORT:

The department answered 95 fire calls and 152 emergency medical calls during the month of August. Fire incidents for the month were up 32%, and EMS incidents were up 10% when compared to August of last year.

Major and unusual Incidents: Nothing to report.

Fire and EMS Response Time remains good with the following:

- We arrived at 38% of Fire runs and 45% of our EMS runs in < 5 minutes
- We arrived at 43% of Fire runs and 40% of our EMS runs between 5-9 minutes
- Nineteen percent of our Fire runs and 15% of our EMS runs required a response time > 9 minutes.

Incident Comparison 2016 vs. 2017

	August 2016	August 2017	+ Increase - Decrease & Percent	Year to date 2016	Year to date 2017	+ Increase - Decrease & Percent
Fire Runs	63	95	+32%	519	575	+10%
EMS Runs	138	152	+10%	1061	1114	+5%
EMS Patients	117	126	+9.5%	927	959	+3%

Mutual and automatic aid during the month:

Departments assisting Hebron:	EMS	Fire	Departments Hebron assisted:	EMS	Fire
Airport	1	5	Airport		
Belleview			Belleview		
Burlington	2	6	Burlington	3	2
EMA			EMA		
BCSO			Erlanger		
Florence			Florence		
Greendale		2	Greendale		
Petersburg			Petersburg	5	
Pt. Pleasant	1	3	Pt. Pleasant	1	1
KYDFW			Newport		

Erlanger			Crescent Springs		
Union			Covington		
Cincinnati			Ludlow		
Covington			Union		
Totals	4	16	Totals	9	3

Administrative Projects and Activities during the month: (Submitted by Chief Hitzfield)

- ✦ One meeting of the Officers during the month.
- ✦ Attended the Boone County Fire Chiefs meeting.
- ✦ Met with OSHA to close out incident. No violations found.
- ✦ Met with County Administration in regards to Lease agreement for KCTCS to build on training center property. They agreed to our changes to Lease.
- ✦ Attended the PSCC Board meeting.
- ✦ Attended the NKY Health District NARCAN announcement at the BCSO. Chief Lafontaine, Chief Ollier and I got a brief conversation with the Governor. Bob Babbage and our Legal counsel were also there.
- ✦ Met with new auditors, VonLehman on the audit process.
- ✦ Attended the KY Fire Chiefs meeting and conference in Bowling Green.

Volunteers: (Submitted by Capt. Isaacs and Sharon Smith)

- Five volunteers ran for a total of 96.75 hours for the month of August.

Inspections: (Submitted by Capt. Fletcher, Lt. Ifcic and Capt. Isaacs)

- Sixteen annual inspections/re-inspections completed during the month, including all of the schools.
- 3 Hydrostatic tests completed during the month
- 2 Final inspections completed during the month

AIG

- Work continues on the new parking lot.

Project/Plan Review: (Submitted by Lt. Ifcic)

- Boone County Library, Hebron Branch – North Bend Road. Waiting on revised plans, need more information on FDC location.
- Amazon – 2280 Litton Parking addition. Adding a large parking lot next to 2300 Litton for additional Amazon parking. No comments on our end.
- Northpointe Subdivision: Improvement Plan for 8 more lots on Dominion Trail. No comments on our end.
- Sawgrass Subdivision: Grading Plan for subdivision off Petersburg Road. Grading is being completed.
- The Fairways at Meadowood Phase C: Adding 57 more condominium units. Revisions were made and plans have been approved.
- Airpark International Lot 26: New building at the end of Aviation Blvd. It is a 142,030 square foot warehouse. Revisions were made and everything approved on our end.
- AAA Cooper Transportation: New building at the end of Lakeland Park Drive. The building is a 27,000 square foot office/warehouse building. Grading being done.

Public Education: (Submitted by FF Reisenbeck)

- Annual Touch a Truck event with Boone County Parks
- Annual fire extinguisher training for all Boone County Schools Cafeteria workers.
- Amazons 10 year anniversary open house
- North Pointe Elementary play date.

CPR/First Aid Classes: (Submitted by Asst. Chief Scheben): Twenty-nine people attended CPR and First Aid at three classes during the month.

Car Seat Inspections: (Submitted by Asst. Chief Scheben): Seven citizen brought their child safety seats to Hebron for inspection and installation. Two from Hebron and one scheduled their appointment.

TRT/Swift water Rescue: (Submitted by AO Smith)

- Two call outs for the month - trench collapse in Alexandria, and a car into an apartment building in Wilder
- River fest Boat 369 with 4 personnel
- September training is High Angle Rope Rescue technician training.

Safety: (Submitted by Capt. Isaacs): Replaced halyard's on Station One extension ladders, Station Two should be completed next month.

Vehicle Maintenance: (Submitted by FF Steele)

- 1001-E Flat repair LRI- Best One Tire
- 1002-E New tire RF, tire was not repairable - Best One Tire
- 1002-E Oil Line Leak- Cummins
- 1502-S Service- Boone County Garage
- 369- Batteries Replaced- HFPD
- Water Rescue Trailer- Battery Replaced- HFPD
- 1002-E Electrical Repair- HFPD

Training: (Submitted by Capt. Crouch)

- Pump Operations review
- School Crisis Plan review
- Heat Emergencies
- RIC operations

Swat Medic Program: (Submitted by AO/P Bellas)

- The team completed their monthly SWAT training on August 21 2017. During training this month, team members donned SCBA's and has completed the SCBA confidence trailer. The purpose behind this was, in the event a SWAT call dictated the team members having to don SCBA, it would boost their confidence in operating with air packs on. Teams also completed a mock scenario for an arrest warrant of a murder suspect. No team members required medical attention during training.
- On August 30 2017, the SWAT team was called to a residence in Burlington for an armed suicidal male. The male was confronted by his daughter on marriage infidelity, grabbed his pistol & walked out of his house stating, "I'm going to kill myself." The suspect's daughter stated that he had access to his home & her home because they lived next-door to each other & thought he might have gone back into either of the homes after she called 911. Teams attempted negotiations for 45 min, after no response teams were instructed to clear both homes. While teams were operating, I was called upon to check one of the entry team members for suspected dehydration. The deputy was checked out and removed from the stack to rest & cool down. No other team members required medical attention. Once both homes were deemed "clear" teams proceeded to the woods behind the houses & subsequently found the male approximately 100 yards into the woods. The male appeared deceased from an apparent self-inflicted gunshot wound to the head. I was called upon to run an EKG strip on the male to confirm him deceased. During the entire operation (except when called upon to perform my medical duties) I remained within the armored MRAP vehicle, with an armed SWAT member. This provided me with the

tactical advantage to be close to my team members while they operated, in the event medical attention was needed.

HazMat: (Submitted by Capt. Fletcher)

Administrative

- Air monitoring equipment assigned to E351, E352, HMU373, HM3 and the Area RDK was calibrated during the month. Performance verifications were conducted on the FT-IR, RAMAN and Miran spectrometers the same day.

Responses

- No responses during the month.

Facility Maintenance

Station 1 Building Maintenance (Submitted by FF Hawkins)

- Replace ballast in sign and cleaned
- Clean dryer lint trap
- Paint pole light bases
- Tighten fan belt on RTU

Station 2 Building Maintenance (Submitted by Lt. Puglisi)

- General maintenance performed.
- Replaced broken dryer
- Repaired icemaker in the bay
- Replaced icemaker in the kitchen.
- Started to reinstall bay roof insulation that was removed because of water leak.

SCBA: (Submitted by FF/P Ray): Bids received for new air packs

Physical Fitness: (Submitted by Capt. Donk): Eighteen people worked out for a total of 65 hours of physical fitness.

Community Relations (Submitted by FF Reisenbeck)

- Worked on Open House.
- Attended the PIO class in Hazard

Additional Committees' and Equipment Report

Grounds Maintenance: (Submitted by FF/P Bosse): Mowed Grass.

Grants: (Submitted by Capt. Scheben and FF/P Johnson): Nothing to report

Scholarship Program (Submitted by AC Scheben): TEST candidates working on shift.

Communications (Submitted by AC Scheben)

- User unit review
- Potter Ranch tower site under study now.

Candidate Physical Ability Test (CPAT): KCTCS started on building design.

Jr. Firefighter's Report: (Submitted by Capt. Donk): Juniors are returning in September

Hose Testing: (Submitted by Capt. Fletcher): Testing finished for year.

Hydrants: (Submitted by Lt. Albrinck)

- All hydrants in the district have been tested.
- Began Painting

PPE Report: (Submitted by FF/P Jones): Nothing Report.

Pre plans: (Submitted by AO Hammel and Lt. Ifcic): Updating pre plans as they are received.

LEGAL: Board Attorney Steve Martin advised nothing to report.

OLD BUSINESS:

- Updates:
 - ISO: They are coming this fall but no date given.
 - Tangible Tax Reform: No news.
- SCBA Bid: Received two bids for SCBA's and Chief Hitzfield wants to wait until next month to award.
- Mike Fronimos resignation received.

NEW BUSINESS:

None

EXECUTIVE SESSION: None

CORRESPONDENCE: Attached.


GOOD AND WELFARE:

Update on Josh Bosse

Open House on October 7, 2017

DATE FOR NEXT MEETING: Next meeting will be on October 3, 2017 at 7:30 p.m.

ADJOURNMENT: Motion to adjourn made by Jim Dolwick, second by Ron Burcham, motion carrier. Meeting adjourned at 7:45 p.m.



Wayne Isaacs

September 5, 2017
Date