

**Hebron Fire Protection District
Fire Board Meeting
April 3, 2018**

The Hebron Fire Protection District Board held a regularly scheduled board meeting on Tuesday, April 3, 2018. All Hebron Fire Board members were present. Also in attendance were Chief Dan Hitzfield and Board Attorney Steve Martin. Sharon Smith recorded the minutes.

CALL TO ORDER: Hebron Fire Board Secretary, Brandon Johnson called the meeting to order at 7:30 p.m. and called for a review of the March 2018 minutes and the financial reports.

MINUTES: *Motion to accept the March 2018 minutes made by Jim Dolwick, second by Wayne Isaacs, motion carried.*

FINANCIAL REPORTS: Reviewed monthly bills requiring payment as well as the Year to Date Budget Report and the Fiscal Year Budget Report. *Motion to approve the financial reports and pay the bills made by Brandon Johnson, second by Ron Burcham, motion carried.*

FIRE/EMS/TRAINING REPORTS: Capt. Crouch (Fire Incident/Training), Asst. Chief Scheben (EMS Report)

REPORT FROM THE FIRE CHIEF: Chief Dan Hitzfield

The department answered 68 fire calls and 121 emergency medical calls during the month of March. Fire incidents for the month were up 10%, and EMS incidents were down 9% when compared to March of last year.

Major and unusual incidents: Nothing to report.

Fire and EMS Response Time remains good with the following:

- We arrived at 35% of Fire runs and 41% of our EMS runs in < 5 minutes
- We arrived at 51% of Fire runs and 45% of our EMS runs between 5-9 minutes
- Fourteen % (14) of our fire runs and 14% of our EMS runs required a response time > 9 minutes.

Incident Comparison 2017 vs. 2018

	March 2017	March 2018	+ Increase - Decrease & Percent	Year to date 2017	Year to date 2018	+ Increase - Decrease & Percent
Fire Runs	58	68	+10%	172	195	+23%
EMS Runs	133	121	-9%	395	362	-8%
EMS Patients	111	103	-7%	348	320	-8%

Mutual and automatic aid during the month:

Departments assisting Hebron:	EMS	Fire	Departments Hebron assisted:	EMS	Fire
Airport		4	Airport		
Belleview			Belleview		
Burlington	1	4	Burlington	3	1
EMA		2	EMA		
BCSO			Erlanger		
Florence			Florence		
Greendale			Greendale		
Petersburg			Petersburg	5	2
Pt. Pleasant		4	Pt. Pleasant	1	2
KYDFW			Newport		
Erlanger			Crescent Springs		
Union			Covington		
Cincinnati			Ludlow		
Air care			Union		
Totals	1	14	Totals	8	5

Car Seat Inspections: (Submitted by Asst. Chief Scheben): Eight (8) citizens brought their child safety seats to Hebron for inspection and installation. Five (5) from Hebron and one (1) scheduled their appointment.

TRT/Swift water Rescue: (Submitted by AO Smith)

- NKTRT April training will be swift water rescue
- We will be conducting a swift water tech and instructor class in May

Safety: (Submitted by Capt. Isaacs): Discussed backers, reminder to staff in the Officers meeting.

Vehicle Maintenance: (Submitted by FF/Medic Steele)

- 9901-L Fuel filter leak, replaced under warranty - Vogelpohl Fire
- Worked on pricing for 9201E water tank repair or replacement.

Training: (Submitted by Capt. Crouch)

- Two hundred thirty two (232) persons attended 47 classes for a total of 684 hours of training during the month.
- Fire Protection Systems
- Drug Review Adenosine
- Paramedic Refresher
- Administration and Organization
- HAZMAT air monitoring and reagent papers

Swat Medic Program: (Submitted by AO/Medic Bellas)

- The team traveled to Newport to conduct several hours of scenario based training in an old apartment complex that is set for demolition. This allowed the team to run some different scenarios in a new environment.
- No call outs during the month.

HazMat: (Submitted by Capt. Fletcher)

Administrative

- Air monitoring equipment assigned to E351, E352, HMU373 and the Area RDK calibrated on March 15, 2018. Performance verifications conducted on the FT-IR, RAMAN and Miran spectrometers the same day.
- Annual pressure testing of Level A chemical PPE ensembles completed during the month.
- All three shifts completed training on air monitoring equipment and reagent papers during the month.

Responses: No responses during the month.

Facility Maintenance

Station 1 Building Maintenance (Submitted by FF Hawkins)

- Install new paper towel holder in Women's restroom kitchen and dorm
- Replace the release switch on 360 Plymovent
- Repair plug end on 364 shoreline

Station 2 Building Maintenance (Submitted by Lt. Puglisi): General station maintenance

SCBA: (Submitted by FF/Medic Ray): Nothing to report.

Physical Fitness: (Submitted by Capt. Donk): Twelve (12) people worked out on shift for a total of 59 hours.

Additional Committees' and Equipment Report

Grounds Maintenance: (Submitted by FF/Medic Bosse): Retrieved mower from storage unit to prepare for mowing.

Grants: (Submitted by AC Scheben and FF/Medic Johnson): Submitted regional radio grant.

Scholarship Program (Submitted by AC Scheben): TEST candidates working on shift.

Communications (Submitted by AC Scheben): Nothing to report.

Candidate Physical Ability Test (CPAT): KCTCS started on building.

Jr. Firefighter's Report: (Submitted by Capt. Donk): Four classes conducted covering physical fitness, high-rise operations, PPE and ladders.

Hose Testing: (Submitted by Capt. Fletcher): Testing schedule provided to shifts.

Hydrants: (Submitted by Lt. Albrinck): Preparing for testing.

PPE Report: (Submitted by FF/Medic Jones): No report

Pre plans: (Submitted by AO Hammel and Lt. Ifcic): Updating pre plans as received.

LEGAL: Board Attorney Steve Martin advised nothing to report.

OLD BUSINESS:

📌 Updates:

- Tangible Tax Reform: Nothing to report.
- Best Project: Chairman Tepe asked for an update on the BEST Project. The Study Group has been examining some different possibilities on fixing some of the FIRE & EMS service delivery issues within the county. Discussion held on the BEST Project.

Assistant Chief Scheben advised they are reportedly doing a study to investigate three possibilities:

1. Do nothing
2. Enhance Collaboration
3. Consolidation

Assistant Chief Scheben advised that they hope to have the study and all the information, have everyone talked to by August and, bring that information back to the boards and cities and people that have an actual say in those kinds of decisions and give them until January to make a decision to move forward or whatever they decide.

Steve Martin stated that he does not see the mechanism where they can force a countywide consolidation on us. Fire districts have a recognized boundary that is protected, and he does not know another way to get around that unless you involve legislators
Chairman Tepe stated that if they do not have the legal basis to do this, they must have the complete cooperation of all the Fire Boards.

Brandon Johnson stated his objections are fundamental to the whole process. The Boone County Fire Chiefs Association is an organization of fire chiefs within the county that is not a legally formed organization and has no authority to act on the behalf of the cities and taxing districts that they represent.

Chairman Tepe requested that Steve Martin and Brandon Johnson prepare letters of opposition to other fire districts, current politicians, and people running for office by May 1, 2018. ***Motion made by Jim Dolwick, second by Wayne Isaacs to send letters of opposition to the BEST Project to members of the Best Committee, politicians, and other Fire Department Boards, motion carries.***

- ✚ Audit: Chief Hitzfield advised likes the layout of the report.
- ✚ Fiscal Year 2019 Budget: Chief Hitzfield advised has preliminary numbers and will need to adopt a budget at the next meeting.

NEW BUSINESS:

- ✚ Declare Surplus of (2) Stryker Chair Stairs: ***Motion made by Ron Burcham to declare two Stryker Chair Stairs, second by Brandon Johnson, motion carries.***

EXECUTIVE SESSION: Chairman Tepe called for an Executive Session at 8:00 p.m. Reconvened at 8:17 p.m. and advised personnel was discussed with no action taken.

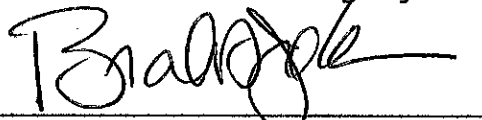
CORRESPONDENCE: Attached

GOOD and WELFARE:

- ✚ Update on Josh Bosse.
- ✚ Frank Tepe (public elected) and Jim Dolwick (judge appointed) terms expire in June 2018.

DATE FOR NEXT BOARD MEETING: May 1, 2018 at 7:30 p.m.

ADJOURNMENT: Motion to adjourn made by Ron Burcham, second by Jim Dolwick, motion carries. Meeting adjourned at 8:20 p.m.



Brandon Johnson, Secretary

April 3, 2018

Date